



TERMS OF REFERENCE

INDIVIDUAL CONTRACT- CONSULTANT

Senior Advisor Global Fund Planning and implementation

Location : RST LAC
Type of Contract : Individual Consultant
Languages Required : Spanish/English
Duration : 120 days starting as soon as possible

1. Background and Context

UNAIDS and the Global Fund to Fight AIDS, Tuberculosis and Malaria (GFATM) signed in 2019 a Strategic Framework for cooperation and collaboration to support countries in achieving Targets to end the AIDS epidemic as a global health threat by 2030. This Framework was designed to strengthen cooperation and enhance collaboration between UNAIDS and the Global Fund in support of country, regional and global responses. The scope of the framework addresses policy, technical, programmatic areas and determinants of health to combat HIV and HIV/TB towards building resilient and sustainable systems for health in a number of countries in the region.

Under this Framework, UNAIDS and the GF are jointly committed to continuously strengthen relevant communication and coordination mechanisms – internally and between them at global, regional and country levels – in an aligned fashion thus, facilitating policy dialogue, information-sharing, optimizing use of resources and enhancing mutual accountability. Cooperation areas include strengthening strategic investments, leveraging political commitment, and supporting meaningful country dialogues with all stakeholders—including civil society and communities—to ensure that no one is left behind.

More particularly, UNAIDS Regional Office for Latin America (RST-LAC): coordinates technical cooperation amongst partners for the development of country grant proposals; supports Country Coordinating Mechanisms in the review of proposals to be submitted to GFATM; cooperates with GFATM and partners in by providing technical expertise in the development, review and implementation of multi-country regional grants (e.g. HIVOS/ALEP and CARICOM).

In addition, the COP 23 process, PEPFAR's 5-year strategy, is underway. The role of UNAIDS is key in ensuring that regional and national priorities are aligned with the global AIDS strategy and political declaration.

The role of UNAIDS is also key to promote the inclusion of humanitarian response and mobile populations, especially key populations and migrant people living with HIV

2. Objective



The RST-LAC is seeking for a consultant to provide technical support for robust country planning and implementation processes of Global Fund proposals in selected countries: Dominican Republic, Haiti, Guyana and Jamaica.

3. Description of the Assignment

Under the overarching strategic guidance of the UNAIDS Regional Director the consultant will provide technical support to the following activities for Global Fund Planning and implementation:

- Facilitate and support the strong and strategic engagement of UNAIDS RST and country offices with the Global Fund country team and PEPFAR country team of selected countries, strengthening ongoing communication and collaboration tailored to the Region and country context to advance joint and coordinated programming, implementation and reporting aligned with national priorities, systems, and processes.
- Support development of proposals for the 2023-2025 allocation cycle for selected countries in the region – technical insights and contribution to grant proposal development towards ensuring grants are designed to achieve maximum impact with available resources.
- Support and facilitate collaboration with national partners, CCM, PR, Civil society members and all relevant stakeholders towards robust funding requests, country planning, and effective grant implementation in selected countries.
- Facilitate the monitoring and quality assurance of GFTAM grant implementation in selected countries.
- Technically assist in the identification of weaknesses and/or programmatic gaps, related to interventions in HIV prevention, care, treatment, human rights, stigma and discrimination and civil society participation in GFTAM grant implementation in selected countries and provide inputs to address them.
- Facilitate and support the effective functioning of Country Coordinating Mechanism Oversight Committee in in selected countries, especially in those that do not have UNAIDS presence (Guyana).
- Coordinate the peer review groups and consolidate the recommendations into a single document to be sent to CCMs of selected countries.
- Support organization, preparation, and participate GFATM coordination, review, planning, monitoring and strategic meetings as needed in selected countries.
- Support and report on PEPFAR country reviews, and provide the strategic policy and program advise for the UCDs participation in COP review meetings in selected countries. Proactively identify emerging program and policy issues at country level as a result of, or impacted by, PEPFAR policies and programs, providing timely analyses and information to UNAIDS RST RD.
- Support effective mechanisms for regular exchange of strategic country-level information with regional Staff to inform policy development, advocacy, and coordination of technical support in selected countries.

4. Deliverables

1. Report on Current GF Grants implementation in Dominican Republic, Haiti, Guyana, and Jamaica. Report should include weaknesses and / or programmatic gaps in Global Fund grant implementation and provide input to address them.
2. Report on LAC funding requests to the Global Fund for the 2023-2025 funding cycle.



- a. Coordinate the peer review groups and consolidate the recommendations into a single document to be sent to CCMs for selected countries.
- b. Report on grants formulation addressing if they are designed to achieve maximum impact with available resources in selected countries.
3. Report on COP23 planning in Dominican Republic, Haiti, Guyana, and Jamaica. Report should include weaknesses and / or programmatic gaps, red flags, key success in COP23 planning process.
4. Participation in all GFATM and PEPFAR COP coordination, review and planning meetings needed related to selected countries.

A. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Education: Advanced University Degree in Business, Public Administration, Economics, Political or Social Sciences or health-related field.

General and Specific Experience

- At least seven years of experience working with international organizations.
- Experience in policy analysis, political and strategic planning.
- Five years of experience in conducting studies and analysis of data for reports.
- Extensive knowledge of the HIV epidemic and HIV prevention related issues.
- Demonstrated experience in technical aspects related to the development of proposals to the Global Fund. Familiar with the documents for the development of proposals for the GF including, but not limited to guides, proposal formats and attachments; and PEPFAR 5-year strategy.
- Knowledge of the processes of the Technical Review Panel of the GF and PEPFAR cooperation
- Experience and ability to read and to make recommendations on proposals for countries and networks of civil society, based on the requirements of GF and COP planning, as well as providing technical assessment of the level of resonance, consistency and quality of the proposal on cross-cutting thematic areas.
- Excellent command of Spanish and English, both spoken and written.
- Skill in using computer tools.
- Ability and knowledge for the development and writing of technical reports.
- Knowledge of the Latin American region and/or working experience in the region.

Language: Fluency in English and Spanish, both oral and written, is a mandatory requirement. knowledge of other UN official language is an asset

B. INSTITUTIONAL ARRANGEMENTS

- Direct Supervisor: Regional Director

Please send all CV and Financial Offers to: Cardenaschot@unaids.org