

UNAIDS 2020

LATIN AMERICA AND THE CARIBBEAN

Q&A

2020 Call for Proposals

Strengthening Community-Based Organizations Working in the Response to HIV in Latin America and the Caribbean in the context of the COVID-19 Pandemic

This document, prepared by the UNAIDS Regional Support Team for Latin America and the Caribbean, aims to answer questions about the call to Strengthen Community-based Organizations working in the Response to HIV in Latin America and the Caribbean in the context of the COVID-19 Pandemic.

What are the deadlines to apply for this call?

- 1) **From August 17 to August 31, 2020:** reception of projects. This date cannot be postponed.
- 2) **From July 18 to July 31, 2020:** reception of concept notes and implementation of the training workshop for the presentation of the final project. Both the preparation of the concept note and the participation in the workshop to develop the final project are optional.

It should be noted that the workshop to prepare the final project will be held on Friday, August 14, 2020, and will last approximately three hours.

- 3) **September 18, 2020:** publication of the call results (tentative).

- *Who can apply?*

Civil society or community-based, corporate, non-profit organizations with a presence in one or more countries in the Latin American and the Caribbean region may participate. They must work on HIV, sexual diversity, gender identity, human rights, or with key populations. It is also a requirement to have a bank account authorized to receive transfers in the name of the organization.

- *What is a concept note?*

A document that presents, simply and briefly, the general idea or summary of the project that is expected to be carried out. Annex 1 of this call presents a basic template for writing a concept note.

- *Is the concept note optional or mandatory?*

Submitting the concept note is optional. This means that, even if an organization does not send one, it can still participate with a project in the last phase of the call.

- *What will the optional workshop be about?*

The workshop aims to provide guidelines and basic planning tools to prepare the final project that will be presented in the call.

- *Is the workshop optional or mandatory?*

Optional. It is not necessary to participate in this workshop to submit projects to this call.

- *Can I submit a project within the required dates without having participated in the workshop or having sent the concept note?*

Yes. These two elements are optional. You can participate by submitting projects without sending the concept note or participating in the workshop.

- ***Can I participate in the workshop if I do not send the concept note?***

Your participation in the workshop is not subject to sending a Concept Note. Therefore, even if you did not send one, the organization could still participate in the workshop by expressing its intention to do so through an email sent to: provisramirez@unaid.org or CuadraM@unaid.org.

- ***Do I have to fill out all the forms on the UNAIDS website to participate in the workshop?***

No, in order to participate in the workshop, you only need to express your willingness to do so in one of two ways: 1) by sending the duly completed concept note (Annex 1) or 2) by writing an e-mail to: provisramirez@unaid.org or CuadraM@unaid.org where you indicate that you wish to participate in the workshop.

- ***If I belong to an organization that works at a national level, is it possible for me to associate with a regional network, government organization, cooperation agency or other partners?***

Yes, it is possible. Furthermore, the associativity and the extension of the impact of the expected results through such partnerships is positively valued. However, for UNAIDS and administrative purposes, there must be a responsible organization with legal status and a bank account that will submit its documents in case your proposal is selected.

- ***If I belong to an organization with legal status but no bank account, can I participate?***

The organization submitting the proposal must have an authorized bank account to which transfers can be made in case it is selected as the recipient of funding. If the organization does not have a bank account, it can partner with other organizations that do have an active account.

- ***Does our bank account need to be in US dollars for us to participate?***

No, that is not necessary. It is only required that you are authorized to receive international transfers.

- ***If I do not have legal status, can I participate?***

No. You need a document that proves that you are a non-profit organization and that you are legally registered in your country. If you do not have that, we suggest that you partner with other organizations that do have legal status.

- ***Who makes up the project selection committee?***

UNAIDS' regional co-sponsors for Latin America and the Caribbean. Some of them are the World Food Programme (WFP), the United Nations Population Fund (UNFPA), the Pan American Health Organization (PAHO), the United Nations Development Programme (UNDP), the United Nations Educational, Scientific and Cultural Organization (UNESCO) and the United Nations Children's Fund (UNICEF).

- ***What is the deadline for sending project proposals?***

The projects will be received from August 17 to August 31, 2020 – these dates will not be extended.



- ***Can I submit more than one project per organization?***
No, each organization can only submit one project.

- ***To which countries is this call addressed?***
To all the countries in Latin America and the Caribbean.

- ***Which organizations can participate?***
Organizations with legal status and a bank account, that work on HIV or with the key populations of the call.

- ***In which year should the submitted projects be implemented?***
In the year 2020, which means that the projects must be completed by December 31, 2020.

- ***What do the call documents on the UNAIDS website refer to when they talk about "community-led organizations"?***
Community-led organizations are those that are led by the people they serve and are primarily responsible for. In the response to AIDS, this includes organizations formed by and for people living with HIV, as well as those formed by and for people affected by HIV, including gays and other men who have sex with men, drug users, sex workers, transgender people, women and young people.

- ***Is working on HIV required?***
No. This call is open to organizations working on HIV, sexual diversity, gender identity, human rights, or with key populations.

- ***Could an organization working on gender, sexual diversity, imprisonment, drug use or other issues participate?***
Yes, as long as their mission is linked to the strategic lines of the call and they work with key populations.

Document of interest:

“Communities make the difference”, UNAIDS 2019. Available at:
https://www.unaids.org/sites/default/files/media_asset/world-aids-day-2019-communities-make-the-difference_en.pdf