

# **LAC III Forum**



6-8 November, 2017  
Port-au-Prince, Haiti

## **Hospitality**

**The LAC III Forum** will take place at Port-au-Prince, Haiti next November 6-8, 2017.

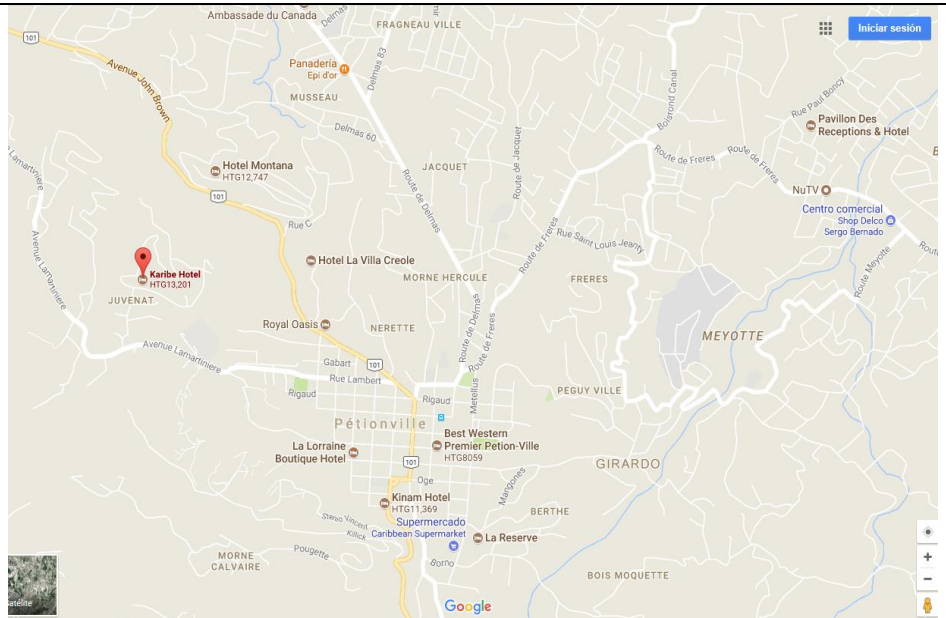
**Karibe Hotel** located in Juvenat, a neighbourhood known for its quiet charms, is a few minutes from the main centres of activity of Port-au-Prince and Pétion-Ville and not far from the international airport. The hotel aims to offer their guests the best service and most importantly, the warmest Haitian hospitality that they've come to be known for.

Its historic building, structure and decor were designed by local architect and artists and its vast lush gardens make the **Karibe Hotel** a real gem in the capital.

The hotel offers 147 spacious, unique, and tastefully decorated guest rooms and suites with free Wi-Fi, equipped desks and flat screen TV. Each of the suites and guest rooms has a balcony, offering spectacular views of our grounds, the city or the mountains.

### **Location:**

Karibe Hotel  
Juvénat 7/ Pétion-Ville, Haiti  
(509) 2812-7000  
info@karibehotel.com  
reservation@karibehotel.com  
Website: <http://karibehotel.com>



Standard single rooms were blocked for all participants during the event from **November 5 through 9** (4 nights). Internet service is free for all guests and breakfast is also included.

Check in/ out time: 3:00 pm / 12:00 p.m.

For your reference the hotel has staff fluent in: English, French and Spanish.

#### **BOOKING AND PAYMENT OF THE HOTEL:**

Please be informed that accommodation must be paid directly to the hotel **\$125 until October 29th, 2017** according to the donor's policy. Please note that we are applying similar rates for all, but the process may be different.

Please settle your hotel bills directly with the hotel if you are self-financing.

#### **Hotel contact:**

Sacha Perez-Sales/ Hospitality  
509-2812-7000/ 3701-2378  
sperez@bhhaiti.com

#### **Cancelations Policy:**

Early/Late check in/out; must be announced **48 hours** in advance in order to avoid "**NO SHOW**" policy. Participants will be liable for any cost due to failure to communicate any changes in the time period allowed.

#### **Personal services**

In case you require personal services at the hotel, please note that these are the accepted payment methods: USD Dollar, Visa and MasterCard. In case you have any doubt about this, please contact the bookings department of the hotel for further clarification.

Before check-out, please ensure you settle any bills for personal consumption (foodstuff, mini bar, phone calls, laundry services etc.) that you have incurred during your stay.

<p><b>About Travel</b></p>	<p>Each participant is required to verify that his/her passport is valid with for at least 6 months from the date of arrival. Also, if the nationality of the participant requires an entry visa to the country, participants are requested to manage this directly before arrival.</p> <p>Nationals of the following countries require a visa to enter Haiti, if they do not have in their valid six-month passport a valid U.S., Canadian or Schengen visa:</p> <ul style="list-style-type: none"> <li>-Colombia</li> <li>-Panama</li> <li>-Dominican Republic</li> <li>-Cuba</li> </ul> <p>Individuals requiring a passport must apply for a visa at least one (1) month before their date of departure – <b>by October 5<sup>th</sup></b>.</p> <p>For additional information please check the below immigration websites:</p> <p style="text-align: center;"><a href="http://haiti.org/visa-entry-requirements-for-haiti/">http://haiti.org/visa-entry-requirements-for-haiti/</a></p> <p>Donors’ internal travel policy states that tickets must be purchased in the most direct and economic flight. If personal deviation is required, please be aware that all expenses related to this should be covered on your own.</p> <p>After the ticket is issued, any changes must be made by the traveller directly with the travel agent since the sponsoring agent will not deal with any changes nor extra payments.</p> <p><b>Panama Travel agent information:</b></p> <p style="text-align: center;">Allegro Tours 24/7 call centre info@allegrotours.net 507-6780-9779</p> <p><b>Airport Embarkation Tax:</b></p> <p>A Tourist fee of USD10.- is levied upon arrival. This does not apply to passengers with a diplomatic, an official or a service passport.</p>
<p><b>Meals</b></p>	<p>During the workshop on November <b>6, 7 and 8</b>; coffee breaks and lunch will be provided to all participants.</p>
<p><b>Transportation</b></p>	<p><b>We have hired a logistic company Well com which will provide a complimentary shuttle service between the hotel and the airport for all the participants.</b></p> <p><b>In order to guarantee that you are transported to the venue please contact them directly and send them your itinerary, copying UNAIDS:</b></p> <ul style="list-style-type: none"> <li>• <a href="mailto:milena@wellcomhaiti.com">milena@wellcomhaiti.com</a></li> <li>• <a href="mailto:polesanam@unaid.org">polesanam@unaid.org</a></li> </ul>

<p><b>DSA Payment</b></p>	<p>Hotel will be at the same cost as it has been negotiated.</p> <p>Participants will receive in their invitation letters the modalities of being sponsored.</p> <p>The payment will be at the same per diem rate for everybody, but the process may be different according to specific donors' travel policies.</p>
<p><b>Haiti information</b></p>	<p>Local currency (Haitian Gourde-HTG) and foreign currencies: amounts over HTG 400,000 or equivalent must be declared to the customs authorities.</p> <p>Haiti's population of 10 million is currently decreasing at about 0.79 percent according to experts.</p> <p>According to the 1987 constitution, the official languages of Haiti are Haitian Creole (Kreyòl) and French. Kreyòl is the language of daily conversation. French is used in government offices and businesses.</p> <p>Haitians are warm, friendly, and generous.</p>
<p><b>About shopping and dinner time</b></p>	<p>Papillon Enterprise, Marche de Fer, Comite Artisanal Haitien, El-Saieh Gallery, Marché de Fer, Comite Artisanal Haitien, DOT Haiti - Design, Organization and Training Centre, Haiti e-Commerce, Galeries Rivoli, Shopping Center Cavero, etc.</p> <p>Everything is close on Sunday, because it's traditionally reserved for church and considered as a family meal day.</p> <p>For dinner time outside you can also go to: Magdoos, Fior Di Latte, Quartier Latin, Papaye, Les Jardins du Mupanah, Les Jardins du Mupanah, La Plantation, etc. Haitian specialities include a variety of seafoods and meats.</p>
<p><b>Security</b></p>	<p>Travel restrictions apply to some areas of Port-au-Prince.</p> <p>Crime is a problem in parts of the city, please be aware of your surroundings and pay attention to security briefings by UNDSS officials. Significant numbers of incident affect individuals on their way out of banking facilities. It is highly recommended to limit the amount of cash to what is necessary for the day and the use only banking facilities and ATMs located in UN premises or selected hotels only.</p> <p>UN personnel must avoid changing money in the street. Caution and situational awareness is critical.</p> <p>Missions to the field are required to be MOSS compliant and be organized for travel during daylight hours only. UN personnel are strongly advised against using taxis and other public transport.</p>
	<p>For any queries please contact:</p> <p><b>UNAIDS RST LAC:</b></p>

<p style="text-align: center;"><b>General information</b></p>	<p>Catherine Spring Senior Liaison Officer springk@unaids.org 507 301-4616</p> <p>Maria del Pilar Cuadra RST LAC Logistics cuadram@unaids.org 507-301-4600</p> <p><b>UNAIDS Country Office-Haiti:</b> Yafflo Outtara UNAIDS Country Director outtaray@unaids.org 509-4079-2220 / 3684-2425</p> <p>Nerlande Louime Logistic Focal Point <a href="mailto:nerlandelouime@gmail.com">nerlandelouime@gmail.com</a></p>
<p style="text-align: center;"><b>Emergency contacts</b></p>	<p>POLICE FIRE MEDICAL</p> <ul style="list-style-type: none"> <li>• Call 122</li> </ul>