

GUIDELINES FOR THE PRESENTATION OF THE CONCEPT NOTE

1. IDENTIFICATION OF THE ORGANIZATION	<ul style="list-style-type: none"> Indicate the name of the organization, as found in its legal registry. Provide the name, email and phone of the person responsible for the organization presenting the project.
2. TITLE OF THE PROPOSAL	<ul style="list-style-type: none"> Write down the name of the project. You should also include its geographic scope of impact and the populations you will be supporting.
3. PROJECT OVERVIEW	<p>In no more than 1000 words, briefly describe:</p> <ul style="list-style-type: none"> The global, national and local context of the project. Identify the problems that give rise to the intervention and the actions that your organization plans to take to diminish or eradicate these problems. Clearly state how the proposed actions fall within the strategic lines established for the call. Indicate the population(s) on which the intervention is focused.
4. OBJECTIVES	<ul style="list-style-type: none"> Describe the objective(s) you are pursuing with the implementation of this project or its activities.
5. RESULTS	<ul style="list-style-type: none"> Describe the result(s) that will be generated by the project or its activities.
6. BENEFICIARIES	<ul style="list-style-type: none"> Clearly mention the target population(s) of the project and briefly describe how their situation will be impacted by the proposed intervention.
7. GEOGRAPHICAL SCOPE	<ul style="list-style-type: none"> Indicate the geographical scope that the activities proposed by the project will have.
8. PARTNERS OF THE INTERVENTION	<ul style="list-style-type: none"> Mention the partners in charge of the implementation of the activities, whether they are local authorities, other NGOs, UN agencies or others.
9. BUDGET	<ul style="list-style-type: none"> Indicate the total cost of the project in US dollars and, if different, also indicate the amount you are specifically requesting from UNAIDS.
10. ESTIMATED TIME OF IMPLEMENTATION	<ul style="list-style-type: none"> Please indicate how long you expect the proposed activities to be implemented. Specify how many weeks or months.

If you have any questions, please send them to cuadraM@unaids.org and provisramirez@unaids.org