



TERMS OF REFERENCE

INDIVIDUAL CONTRACT- CONSULTANT

Senior Advisor Global Fund Grant Monitoring and Oversight

Location : RST LAC
Type of Contract : Individual Consultant
Languages Required : Spanish/English
Duration : 120 days starting as soon as possible

1. Background and Context

UNAIDS and the Global Fund to Fight AIDS, Tuberculosis and Malaria (GFATM) signed in 2019 a Strategic Framework for cooperation and collaboration to support countries in achieving Targets to end the AIDS epidemic as a global health threat by 2030. This Framework was designed to strengthen cooperation and enhance collaboration between UNAIDS and the Global Fund in support of country, regional and global responses. The scope of the framework addresses policy, technical, programmatic areas and determinants of health to combat HIV and HIV/TB towards building resilient and sustainable systems for health in a number of countries in the region.

Under this Framework, UNAIDS and the GF are jointly committed to continuously strengthening relevant communication and coordination mechanisms – internally and between them at global, regional, and country levels – in an aligned fashion thus, facilitating policy dialogue, information-sharing, optimizing the use of resources and enhancing mutual accountability. Cooperation areas include strengthening strategic investments, leveraging political commitment, and supporting meaningful country dialogues with all stakeholders—including civil society and communities—to ensure that no one is left behind.

More particularly, the UNAIDS Regional Office for Latin America (RST-LAC): coordinates technical cooperation amongst partners for the development of country grant proposals; supports Country Coordinating Mechanisms in the review of proposals to be submitted to GFATM; cooperates with GFATM and partners in providing technical expertise in the development, review and implementation of multi-country regional grants (e.g. HIVOS/ALEP and CARICOM); in the context of the COVID19 Pandemic, the RST supported the reprogramming of Global Fund resources to attend the challenges imposed on the HIV response and is currently supporting the implementation Global Fund’s CRM19 grants.

In addition to the Framework and in view of the new Global AIDS Strategy 2021 - 2025 and the new GFATM Strategies, the RST-LAC is jointly developing a UNAIDS-GFTAM Memorandum of Understanding (MOU) for Latin America and the Caribbean (LAC). The MOU seeks to strengthen oversight and monitoring strategies



in all LAC countries particularly, considering that many of the GFATM grants in LAC are being implemented in countries without any UNAIDS presence.

2. Objective

The RST-LAC is seeking for a consultant to support the implementation of foreseen action under the UNAIDS-GFTAM Strategic Framework and the UNAIDS-GFTAM Memorandum of Understanding (MOU) for Latin America and the Caribbean (LAC).

3. Description of the Assignment

Under the overarching strategic guidance of the UNAIDS Regional Director and the direct technical supervision of the Senior Regional Program Advisor and Senior Community Support Advisor, the consultant will perform, but will not be limited, to the following activities:

- Facilitate and support ongoing communication and collaboration with Global Fund countries Portfolio Managers and Regional LAC Global Fund Team.
- Support the development of proposals for the 2023-2025 allocation cycle for all the eligible countries in the region – technical insights and contribution to grant proposal development towards ensuring grants are designed to achieve maximum impact with available resources.
- Support and facilitate collaboration with national partners, CCM, PR, Civil society members and all relevant stakeholders towards robust funding requests, country planning, and effective grant implementation.
- Facilitate the monitoring and quality assurance of GFTAM grant implementation – with a priority in Guyana, Surinam, Dominican Republic, Haiti, Guyana, Panama, and Jamaica.
- Support strategic advice towards effective community-led implementation and monitoring components of the HIVO/ALEP multi-country grant 2022-2023 implementation.
- Technically assist in the identification of weaknesses and/or programmatic gaps, related to interventions in HIV prevention, care, treatment, human rights, stigma and discrimination and civil society participation in GFTAM grant implementation and provide inputs to address them.
- Support in the provision of technical and strategic advice for the implementation and monitoring of CRM19 grant implementation – with a priority on Guyana, Surinam, Dominican Republic, Haiti, Guyana, Panama, and Jamaica.
- Facilitate and support the effective functioning of the Country Coordinating Mechanism Oversight Committee in countries that do not have a UNAIDS presence.
- Contribute to the strategic discussion in the alignment of the Global AIDS Strategy 2021 - 2025 and GFTAM Global Strategy.
- Support organization, preparation, and participation in GFATM coordination, review, planning, monitoring and strategic meetings as needed.

4. Deliverables

1. Report on Current GF Grants implementation in the LAC region including Multi-country grants but prioritizing Guyana, Surinam, Dominican Republic, Haiti, Guyana, Panama and Jamaica. The report

should include weaknesses and/or programmatic gaps in Global Fund grant implementation and provide input to address them.

2. Report on LAC funding requests to the Global Fund for the 2023-2025 funding cycle.
 - a. Coordinate the peer review groups and consolidate the recommendations into a single document to be sent to CCMs for designated countries
 - b. Report on grants formulation addressing if they are designed to achieve maximum impact with available resources.
3. Report on countries Global Fund grant's CRM19 implementation (prioritizing Guyana, Surinam, Dominican Republic, Haiti, Guyana, Panama and Jamaica).
4. Support the discussion on the new Global Fund Strategy to guarantee alignment with the new UNAIDS Strategy.
5. Participation in all GFATM coordination, review and planning meetings needed.

A. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Education: Advanced University Degree in Business, Public Administration, Economics, Political or Social Sciences or health-related field.

General and Specific Experience

- At least seven years of experience working with international organizations.
- Experience in policy analysis, and political and strategic planning.
- Five years of experience in conducting studies and analysis of data for reports.
- Extensive knowledge of the HIV epidemic and HIV prevention-related issues.
- Demonstrated experience in technical aspects related to the development of proposals to the Global Fund. Familiar with the documents for the development of proposals for the GF including, but not limited to guides, proposal formats and attachments;
- Knowledge of the processes of the Technical Review Panel of the GF;
- Experience and ability to read and to make recommendations on proposals for countries and networks of civil society, based on the requirements of FM, as well as providing technical assessment of the level of resonance, consistency and quality of the proposal on cross-cutting thematic areas;
- Capacity to summarize concisely and clearly the strengths and weaknesses of the proposals and grant implementation reports to be sent to the editorial team of the proposal with clear and realistic responsible for drafting the proposal team recommendations for improvement before the deadline;
- Excellent command of Spanish and English, both spoken and written.
- Skill in using computer tools;
- Ability and knowledge for the development and writing of technical reports.
- Knowledge of the Latin American region and/or working experience in the region.

Language: Fluency in English and Spanish, both oral and written, is a mandatory requirement. Knowledge of other UN official language is an asset

B. INSTITUTIONAL ARRANGEMENTS



- Direct technical supervision: Senior Regional Program Advisor and Senior Community Support Advisor

6. Apply to Consultancy

Candidates who meet the requirements are encouraged to send their CV and financial proposal to cardenaschot@unaids.org with a copy to coraoa@unaids.org and marquezvillamedianag@unaids.org **until 14 August 2021** using the following subject: “**Senior Advisor Global Fund Grant Monitoring and Oversight**”. The contract will be issued in USD or in local currencies depending on the context, and currency exchange will be done using the UN exchange rate released in the month of the contract issuance.